

## JOB DESCRIPTION: SWASTHYA SEVIKA NURSE AIDE \_CONSULTANT COUNSELOR



### ABOUT SNEHA:

A secular, Mumbai-based non-profit organization, SNEHA believes that investing in women's health is essential to building viable urban communities. SNEHA targets four large public health areas: Maternal and Newborn Health, Child Health and Nutrition, Sexual and Reproductive Health and Prevention of Violence against Women and Children. Our approach is two-pronged: it recognizes that in order to improve urban health standards, our initiatives must target both care seekers and care providers. We work at the community level to empower women and slum communities to be catalysts of change in their own right and collaborate with existing public health systems and health care providers to create sustainable improvements in urban health.

### ABOUT THE PROGRAM:

In the program Swashtya Sevika- Nurse Aide we provide 8 months nursing assistant course includes 4 months classroom sessions and 4 months practical training in private nursing homes and hospitals. The syllabus covers the Medicine and Nursing topics. It is delivered through various teaching methodologies in simple language. The health professionals appointed to train the girls. The course material is provided in local language. The course is free of charge and it is run in two locations of Mumbai Kurla and Santacruz.

- The revised 8 months course model from July 2015 initiated of 4 months theory and 4 months internship. The course provides nursing care, medicine & surgery, gynecology & pediatrics with additional computer and English speaking skills help them to develop confidence, the personality and making the course more holistic in nature. Initiation of “**Fun and learn**” concept, innovative teaching methodologies are used to make the learning interesting and more easy to understand.
- The centers are run by a team which consists of a doctor, nurse, Center-assistant, Community Organizer and managed by a team of Program Coordinator, Program Officer and Chief Executive Officer with a support by consultant doctor and a volunteer counselor.
- The majority of the graduates are employed in private hospitals and nursing homes. Their lives have been changed as they make forays into a career and stand on their feet. We keep abreast of current trends and practices of Nurse - aides through our network of doctors and nurses at hospitals and nursing homes.
- **Project activities includes:** mobilization, recruitment & enrolment, parents meet, faculty meet, guest lectures, grooming and motivational sessions, events, celebration of important days, exposure visit, graduation, job placement.

A Program Coordinator would therefore be a connect between the trainers and counselor to bring the positive change.

### THE ROLE

#### CONSULTANT AS A COUNSELOR

- Commitment of time and work
- To support in the program activities
- To counsel students and their relatives regularly
- To document all the cases (history and ingoing sessions)

- Referral of cases to SNEHA's PVWC crisis center for special need
- To communicate regularly to PC about students and team issues
- To support in monthly award selection process and allocation of internship and job placement
- To support in small research studies
- To give inputs on project related work if necessary

#### **RESPONSIBILITIES:**

- Monitoring the progress of students and recording it
- Guiding and supporting the students, trainers and field team
- Counseling the team members whenever required
- Resolving conflicts among students/team members if any
- Conducting group sessions to motivate the girls
- Documenting case stories/ success stories
- Bringing out strategies if found any lacking in students or in teaching
- Attending program related activities such as faculty meeting, parents meeting and graduation
- Attending SNEHA training and workshops
- Willing to take up extra work as per the project demand

#### **MANAGEMENT & REPORTING**

The counselor reports to the Program Coordinator.

Requirements: Skills and Experience

- Educational qualification: Master's Degree or higher courses in Counseling, clinical psychology etc.
- At least 2-3 years of experience of working in the development sector with young women/adolescents
- Prior experience of working with adolescents or young women is preferred
- Capacity to counsel individual and group level to facilitate transformation and positive attitude
- Capacity to counsel family members
- Negotiation and convincing skills
- Documentation skills
- Ability to work in a team and to be transparent and objective in decision making
- Tracking performance of each student and communicating to PC
- Commitment of time and extra efforts as a consultant

Location: Santacruz (MUMBAI)

NATURE OF WORKING: Consultant

DAYS and HOURS: 50 hours (3 days a week, 4 hours per day)

TIME: flexible

**APPLICATIONS:** Interested candidates can send their CVs via email to [nikita.parab@snehamumbai.org](mailto:nikita.parab@snehamumbai.org) with Subject line:

**Swasthya Sevika 1 Nurse Aidell Consultant Counselor || Santacruz**