



ABOUT SNEHA

A secular, Mumbai-based non-profit organization, SNEHA believes that investing in women's health is essential to building viable urban communities. SNEHA is 450+ person strong, innovative and progressive organization that works on health and nutrition in urban slum pockets with women and their families. SNEHA follows the life-cycle approach to health and nutrition, by intervening at critical junctures (adolescence, preconception, conception, pregnancy, postnatal, infancy and toddlerhood, family planning) to ensure improved health and nutritional outcomes for women and children living in some of Mumbai's most vulnerable and deprived slums and in the Mumbai Metropolitan Region (MMR) as well.

SNEHA recognizes that, in order to improve urban health standards, our initiatives must target both care seekers and care providers. We work with communities residing in informal settlements to empower women and communities to be catalysts of change in their own right and collaborate with existing public health systems and health care providers to create sustainable improvements in urban health. We have currently 11 programs running across SNEHA which are Maternal and Newborn Health (MNH)– Aahar, Empowerment, Health and Sexuality of Adolescents (EHSAS), Prevention of Violence against Women and Children (PVWC) (e) SNEHA Centre, SNEHA Shakti, Healthy Cities Project (HCP), Palliative Care, Livelihood Generation, Central Operations, Research and IM.

About the program

'Romila Palliative Care' - supports patients with life-limiting illnesses, primarily those with cancer. 'Romila' means 'heartfelt' and symbolizes the loving, compassionate and competent care that this project hopes to provide patients to enable them to live a life of dignity and hope through their illness. It will also support their family and care-givers to help them look after the patient better, with greater assurance and confidence.

Role

The counselor will provide psychological and social support to patients and their families.

Responsibilities

The Counsellor will be responsible for:

1. Offering immediate counselling services and support services to patients and caregivers approaching the Romila Palliative Care Centre
2. Work in close collaboration with the Palliative care team of doctors, nurses and volunteers
3. Going for regular home visits for counselling
4. Networking with other service providing agencies in the interest of the patient and making appropriate referral
5. Attend and support monthly caregivers support givers meeting
6. Administrative responsibility of maintaining case records, registers, writing Referral letters, writing minutes etc.
7. Preparing case studies.

This position reports to the Program Coordinator and is based in Mumbai.



MANAGEMENT & REPORTING

- Coordinate on a daily basis with the Palliative Care team of Doctors, Nurses and Volunteers in Connection with patients and caregivers
- Report weekly to the Program Coordinator
- Manage data capture, storage, analysis and reports.
- Contribute to the organizational culture and work of SNEHA to an appropriate degree for someone at Consultant level.

PERSON SPECIFICATION REQUIREMENTS:

Essential

- Experience in counselling
- Excellent skills of interpersonal communication, presentation skills
- Education to at least Masters level
- Training in counselling from a reputed institute
- Ability to maintain role boundaries
- Fluency in English, Hindi and Marathi.
- Self-starting and self-monitoring abilities.
- Flexibility in time management.

Desirable

- Good Writing skills in English
- Experience in palliative care
- Experience with health care systems

Interested candidates can send their CVs with cover letter by Date via email on nikita.parab@snehamumbai.org with the Subject line: **COUNSELLOR- ROMILA PALLIATIVE CARE**