

ABOUT SNEHA

SNEHA, a Mumbai-based non-profit with over 450 staff, focuses on improving health and nutrition in urban slums. Using a life-cycle approach, it addresses critical health and nutrition needs at key stages— from adolescence to family planning—aiming to enhance outcomes for women and children in vulnerable communities across Mumbai and the Mumbai Metropolitan Region.

It focuses on enhancing urban health by empowering both care seekers and providers. We work with informal settlement communities to drive change and partner with public health systems to ensure sustainable improvements. Our programs include Maternal and Child Health, Empowerment, Health and Sexuality of Adolescents, Public System Partnership, Prevention of Violence against Women and Children, SNEHA Shakti, Palliative Care, and Livelihood Generation.

THE PROGRAM – PREVENTION ON VIOLENCE AGAINST WOMEN AND CHILDREN

SNEHA's Program on Prevention of Violence against Women and Children aims to develop high-impact strategies for primary prevention, ensure survivors' access to protection and justice, empower women to claim their rights, mobilize communities around 'zero tolerance for violence', and respond to the needs and rights of excluded and neglected groups. The Program prioritizes enhanced co-ordination of the state response to crimes against women through convergence approach that works with government and public systems to reinforce their role in assuring basic social, civil and economic security. Primary preventive interventions are carried out through community outreach programs and campaigns. Secondary interventions for survivors of violence are provided through a comprehensive service-oriented system.

“WHAT’S IN IT FOR ME” (WIIFM) - AT SNEHA

At SNEHA, our fundamental belief is that prioritizing people is key, demonstrating our strong dedication to nurturing a supportive and growth-driven atmosphere. We uphold an open-door policy that champions transparency and open dialogue. We actively invite employees to voice their ideas, feedback, and concerns, fostering a culture where innovation and teamwork can flourish.







If you value excellence and are passionate about nurturing individuals, SNEHA is the perfect place for you!!

For detailed Information visit our website: www.snehamumbai.org and follow us on:

<u>SNEHA - SOCIAL MEDIA HANDLES</u>	
	@snehamumbai_official
	https://www.facebook.com/SnehaMumbai
	@SNEHAMumbai
	https://www.linkedin.com/company/544355/
	@snehamumbai

PROFILE SNAPSHOT

Designation: Program Officer- MCH

-  **Role:** Achievement of program deliverables and key result areas on different components of child health and nutrition, maternal and newborn health, family planning and prevention of violence against women and children.
-  **Educational Requirement:** Minimum graduate (BSW/ MSW preferred)
- Experience:** At least five years work experience in health sector
-  **Location:** Kurla / Wadala
-  **Reports to:** Program Coordinator
-  **Apply:** Applications are to be sent via email to belinda.menezes@snehamumbai.org with the **Subject line:** "Program Officer- MCH"
-  **Date Of publishing:** 13 May 2025

DUTIES & RESPONSIBILITIES

CORE RESPONSIBILITIES: TEAM RELATED

- Planning and implementing project activities in coordination with Program Coordinator (PC), field team and other program teams of SNEHA.
- Capacity building of volunteers and gat members to take ownership for community engagement and development on MCH identification and referral
- Need based training and capacity building of the team.
- Responsible for MCH related (maternal and newborn health) counselling to survivors of violence against women and children.
- Ensure the survivors get registered with Health post to avail the services & benefits
- Ensure the survivors get connected with Asha workers & ICDS Teachers in the community
Identify high risk pregnancy and refer them to the higher facility for the further treatment
- Identify reluctant cases of institutional delivery and Immunization of children. Visit those cases and motivate them for institutional delivery and immunization.

COORDINATION WITH STAKEHOLDERS

- Liaoning with government systems like - ICDS, Health Post, Hospitals/SNEHA Women's OPDs and BMC department as per the need for improved health care services by bridging the gap between community and systems.
- Conduct monthly meetings with Health post staff to discuss MCH work done in the community along with the Asha worker.
- Coordination with other NGO's having field presence in the community and other stakeholder to create a referral pathway services.
- Building and sustaining effective rapport with different stakeholders including health facilities staff, ICDS, local NGOs and community volunteers.

TIMELY TASKS

- Appropriate and timely documentation of all meetings, events, activities and innovations of the center.
- To improve primary and secondary outcome indicators of the program.
- Deliver other program related administrative functions and implementing event
- Ensuring budget utilization as per the plan and submission of account related documents on time.
- Trouble shooting at the facility level and community level
- Based on the program requirement other task can be added

CRITICAL TRAITS

- Hindi- and Marathi speaking skills are necessary. Effective Communication, personal and interpersonal skills
- MS Office skills are necessary. Good Documentation and reporting skills
- Familiarity and some knowledge and exposure of the government systems and information on the various social protection schemes
- Experience in community mobilization and intervention
- Strong strategic skills – understanding the project, making complex decisions, and innovation
- Negotiation skills
- Strong conflict resolution skills

BEHAVIOURAL COMPETENCIES

- Getting organized and ensuring results within timelines
- Effective delegation – setting clear expectations, tracking progress and communicating information
- Organization value-driven
- Target-goal oriented work

DESIRABLE

- Prior experience in working with survivors of gender-based violence is desirable.

“Come and be a catalyst for innovation and positive change—apply today to shape the future with us!”