

ABOUT SNEHA

SNEHA, a Mumbai-based non-profit with over 450 staff, focuses on improving health and nutrition in urban slums. Using a life-cycle approach, it addresses critical health and nutrition needs at key stages—from adolescence to family planning—aiming to enhance outcomes for women and children in vulnerable communities across Mumbai and the Mumbai Metropolitan Region.

It focuses on enhancing urban health by empowering both care seekers and providers. We work with informal settlement communities to drive change and partner with public health systems to ensure sustainable improvements. Our programs include Maternal and Child Health, Empowerment, Health and Sexuality of Adolescent, Public System Partnership, Prevention of Violence against Women and Children, SNEHA Shakti, Palliative Care, and Livelihood Generation.

ABOUT THE PROGRAM

SNEHA has extensive experience working with health systems, fostering strong relationships within these systems. We also have experience working with the community, respecting their beliefs and values and establishing volunteer groups while building their capacities to ensure sustainable action even after SNEHA's exit. Our expertise extends to managing complex, multifaceted healthcare models, supported by strong intervention, and monitoring and evaluation protocols. We leverage technology for efficient data collection, visualization, and real time data analysis for intervention planning. We have trained human resources to carry out intervention and we have shown impactful changes in our interventions in the past. In this Aahar Samarth project F North ward, we aim to scale up our efforts to reach 400,000 of the most vulnerable people out of a total population of 561,000 focusing on strengthening the health and nutrition system to ensure effective community outreach and effective service delivery to the community.

ABOUT THE PROJECT

The SNEHA Aahar Samarth “Enhancing Collaboration with Public Health (BMC) and Nutrition Systems (ICDS) to Improve Health of Women and Children in Mumbai” is a three-year initiative (April 2025–March 2028) implemented in the F/North ward targeting vulnerable populations in urban informal settlements. Aimed at improving maternal and child health and nutrition outcomes, the project will directly benefit over 46,000 individuals—including pregnant women, children under five, frontline workers, and married women of reproductive age—and indirectly reach around 400,000 people. It focuses on strengthening collaboration with public systems like BMC and ICDS, building the capacity of frontline health workers, ensuring better service delivery, and engaging the community through volunteers and group meetings. Key goals include increasing immunization, improving antenatal care and nutrition, promoting family planning, reducing malnutrition, and enhancing the performance and accountability of Anganwadi and health systems.

“WHAT’S IN IT FOR ME” (WIIFM) - AT SNEHA

At SNEHA, our fundamental belief is that prioritizing people is key, demonstrating our strong dedication to nurturing a supportive and growth-driven atmosphere. We uphold an open-door policy that champions transparency and open dialogue. We actively invite employees to voice their ideas, feedback, and concerns, fostering a culture where innovation and teamwork can flourish.

If you value excellence and are passionate about nurturing individuals, SNEHA is the perfect place for you!!
For detailed Information visit our website: www.snehamumbai.org and follow us on

SNEHA - SOCIAL MEDIA HANDLES	
	@snehamumbai_official
	https://www.facebook.com/SnehaMumbai
	@SNEHAMumbai
	https://www.linkedin.com/company/544355/
	@snehamumbai

PROFILE SNAPSHOT

Designation: Program Officer

-  **Role:** This role entails facilitating with government health and nutrition system various local stakeholders in the program and documentation of overall processes.
-  **Educational Requirement:** Graduate / MSW
-  **Experience:** Relevant experience of at least 5 years in the social/Public Health sector
-  **Location:** F North ward Mumbai
-  **Reports to:** Program Coordinator
-  **Apply:** Applications are to be sent via email to recruitment@snehamumbai.org
-  **Date of publishing:** 05 Jun 2025

CORE RESPONSIBILITIES

Coordination with Government systems (BMC and ICDS)
Regular work coordination with health post staff and ICDS staff.
Organize and attend joint meetings with Health Post and ICDS staff every month.
Build partnership with local NGOs and stakeholder for to support maternal and child health services.

Timely Task Implementation

- Support to ASHA for the formation of Community Action Group.
- Formation of parent support group for ICDS services uptake.
- Organize and participate in the community awareness events and campaigning on MNCH.
- Ensure the quarterly training of ICDS and ASHA worker, with 100% participation from all representatives.

Mentioning and Support to system staff

- Providing handholding support on service delivery, documentation and community engagement.

- Mentor ASHA, CHV and Anganwadi workers on maternal newborn child health nutrition topic.
- Prepare a monthly immunization due list and support the mobilization of unimmunized children for the immunization camp.

Data and Documentation

- Help ASHA and health post staff maintain accurate RCH portal records
- Support ICDS staff in using Poshan Tracker and calibrating anthropometry equipment.
- Ensure proper data collection and usage for program planning and follow -up.
- Monthly report submission on time.

Reporting and Review

- Track field activities and document progress regularly.
- Participate in quarterly data reviews and planning meeting with UPHC, F North ward team and ICDS.
- Share updates and challenges with supervisors for follow -up action

CRITICAL TRAITS

1. Being able to speak, understand, write and read English, Hindi and Marathi.
2. Self - starting and self - monitoring abilities.
3. Comfortable and willing to work in a team, health and nutrition systems.

BEHAVIOURAL COMPETENCIES

1. Achievement mind-set and an eagerness to take initiative
2. Effective Communication, personal and interpersonal skills
3. Ability to manage change and diversity
4. Enthusiasm for community engagement
5. Sound values and work ethics

“Come and be a catalyst for innovation and positive change—apply today to shape the future with us!”