

JOB DESCRIPTION: CONSULTANT NURSE AIDE (FEMALE CANDIDATES ONLY)

ABOUT SNEHA

SNEHA (Society for Nutrition, Education and Health Action) is a Mumbai-based non-profit organization dedicated to improving the health, nutrition, and safety of women and children living in vulnerable urban informal settlements. Our mission is to empower urban women and children through integrated health and nutrition programs, education, and advocacy.

We work through a dual approach—engaging both care seekers and care providers. At the community level, we empower women and families to become agents of change, while simultaneously collaborating with public health and safety systems to drive sustainable improvements in urban health outcomes.

SNEHA's key programs include:

Maternal and Child Health

Empowerment, Health and Sexuality of Adolescent

Prevention of Violence against Women and Children

Public System Partnership

SNEHA Shakti

Palliative Care

Livelihood Generation

Between 2016 and 2025, SNEHA directly reached over 620,555 women, children, and healthcare workers, and indirectly impacted a population of over 3.63 million across seven municipal corporations and three municipal councils in the Mumbai Metropolitan Region (MMR).

Today, SNEHA is a 500+ member organization with deep grassroots presence and a strong track record of reducing maternal and neonatal mortality, child malnutrition, adolescent anemia, and gender-based violence—key determinants of health equity for families and communities.

ABOUT THE PROGRAM

THE PROGRAM – PREVENTION ON VIOLENCE AGAINST WOMEN AND CHILDREN

SNEHA's Program on Prevention of Violence against Women and Children aims to develop high-impact strategies for primary prevention, ensure survivors' access to protection and justice, empower women to claim their rights, mobilize communities around 'zero tolerance for violence', and respond to the needs and rights of excluded and neglected groups. The Program prioritizes enhanced co-ordination of the state response to crimes against women through convergence approach that works with government and public systems to reinforce their role in assuring basic social, civil and economic security. Primary preventive interventions are carried out through community outreach programs and campaigns. Secondary interventions for survivors of violence are provided through a comprehensive service-oriented system.

ONE STOP CENTRES (OSC)

SNEHA has been appointed as the implementing agency in the One-Stop Centre, at KEM Hospital. One Stop Centres (OSC) is intended to support women affected by violence, in private and public spaces, within the family, community at the workplace. Women facing physical, sexual, emotional, psychological and economic abuse, irrespective of age, class, caste, education status, marital status, race and culture will be facilitated with support and redressal. Aggrieved women facing any kind of violence due to attempted sexual harassment, sexual assault, domestic violence, trafficking, honour related crimes, acid attacks or witch-hunting who have reached out or been referred to the OSC will be provided with specialized services.

“WHAT’S IN IT FOR ME” (WIIFM) - AT SNEHA

At SNEHA, our fundamental belief is that prioritizing people is key, demonstrating our strong dedication to nurturing a supportive and growth-driven atmosphere. We uphold an open-door policy that champions transparency and open dialogue. We actively invite employees to voice their ideas, feedback, and concerns, fostering a culture where innovation and teamwork can flourish.

If you value excellence and are passionate about nurturing individuals, SNEHA is the perfect place for you!!
For detailed Information visit our website: www.snehamumbai.org and follow us on

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Designation: Consultant Nurse Aide

- + **Role:** The OSC has been opened in KEM Hospital in collaboration with SNEHA. The OSC will cater to the women who are facing violence and provide them with support and care.
- + **Educational Requirement:** A certificate course in Nursing or a relevant field
- + **Experience:** 1-2 years of experience as Paramedical staff in medical or other setting
- + **Location:** KEM HOSPITAL
- + **Reports to:** Consultant Center Administrator
- + **Apply:** Applications are to be sent via email to belinda.menezes@snehamumbai.org with the Subject line: “CONSULTANT NURSE AIDE”

COMPREHENSIVE OVERVIEW OF THE POSITION

THE PARAMEDICAL STAFF – WILL BE RESPONSIBLE FOR:

- A Paramedical staff will provide basic medical care to the women in one stop center.
- Paramedical Staff Will Work in Shifts to Provide 24-Hour Service At OSC.
- She Will Provide First-Aid to The Aggrieved Woman Until She Reaches the Hospital.
- She will accompany the woman affected by violence to the Hospital / anywhere within the hospital premise. In cases of women affected by sexual violence, she will ensure strict compliance of the protocols developed by MoHFW to conduct forensic examination and other tests by the Doctors.
- She will help in drafting the medical case history of the women affected by violence.
- Evaluate and monitor the survivor's progress.
- Identify sudden or subtle changes in medical condition.
- Deliver regular updates to CA and team members.
- Care for survivor throughout the recovery in OSC
- Complete all necessary paperwork before discharge or transfer to other services
- Maintain records and documentation
- Create and implement effective care plans

CRITICAL REQUIREMENT

- Good understanding of health information and structures
- Demonstrate empathy and communication skills
- Available to work 12 hours a day
- Ability to work in stressful environment.
- Understanding of issue on violence against women will be an advantage

“Come and be a catalyst for innovation and positive change—apply today to shape the future with us!”