

ABOUT SNEHA

SNEHA (Society for Nutrition, Education and Health Action) is a Mumbai-based non-profit organization dedicated to improving the health, nutrition, and safety of women and children living in vulnerable urban informal settlements. Our mission is to empower urban women and children through integrated health and nutrition programs, education, and advocacy.

We work through a dual approach—engaging both care seekers and care providers. At the community level, we empower women and families to become agents of change, while simultaneously collaborating with public health and safety systems to drive sustainable improvements in urban health outcomes.

SNEHA's key programs include:

- Maternal and Child Health
- Empowerment, Health and Sexuality of Adolescent
- Prevention of Violence against Women and Children
- Public System Partnership
- SNEHA Shakti
- Palliative Care
- Livelihood Generation

Between 2016 and 2025, SNEHA directly reached over 620,555 women, children, and healthcare workers, and indirectly impacted a population of over 3.63 million across seven municipal corporations and three municipal councils in the Mumbai Metropolitan Region (MMR). Today, SNEHA is a 500+ member organization with deep grassroots presence and a strong track record of reducing maternal and neonatal mortality, child malnutrition, adolescent anaemia, and gender-based violence— key determinants of health equity for families and communities.

ABOUT THE PROGRAM

Our vision of the EHSAS Programme is to enable the health and wellbeing of adolescents and youth, and transform them into healthy, gender-sensitive and responsible citizens. The program's focus is on: 1. Health, 2. Gender equality, 3. Sexuality, 4. Prevention of violence against women and children, 5. Youth participation

In EHSAS we use a combination of four intervention strategies to achieve the objectives and they are as follows:

Group work includes group sessions, training in using theatre and other art forms to explore and understand sexuality, and building peer counselling skills.

Individual work includes mentorship, counselling, internships and peer support.

Family work includes individual and group awareness and counselling sessions.

Community interventions include awareness campaigns and building networks with local leaders, organisations, and other community bodies.

EHSAS implements a combination of school, health system, and community-based interventions through the SAFAR model (Sustainable Adolescent Friendly System to build Agency and Resilience) in Kandivali, Mumbra, Wadala, and Mankhurd–Govandi. Under the Kandivali SAFAR intervention, we are partnering with Girl Effect and are in the process of setting up the GULLY Lab. SNEHA's GULLY intervention is an initiative to celebrate the energy and creativity of youth while accelerating field-based interventions through the use of technology. The initiative

aims to understand the imaginations and perceptions of Kandivali communities around technology, while also building the capacities of all stakeholders through various mediums such as workshops, SRHR (Sexual and Reproductive Health and Rights) sessions, mental health interventions, digital safety initiatives, and festivals. Through this intervention, we will work towards building synergies between the past learnings of SNEHA and Girl Effect, while also integrating insights and learnings from our Youth Champions.

“WHAT’S IN IT FOR ME” (WIIFM) - AT SNEHA

At SNEHA, our fundamental belief is that prioritizing people is key, demonstrating our strong dedication to nurturing a supportive and growth-driven atmosphere. We uphold an open-door policy that champions transparency and open dialogue. We actively invite employees to voice their ideas, feedback, and concerns, fostering a culture where innovation and teamwork can flourish.

If you value excellence and are passionate about nurturing individuals, SNEHA is the perfect place for you!!

For detailed Information visit our website: www.snehamumbai.org and follow us on:

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PROFILE SNAPSHOT

Designation: Program Officer

- **Role:** The role involves implementing and supporting modular sessions for adolescents in schools and community settings, building strong networks with stakeholders, and ensuring effective field-level monitoring. It includes providing technical support to community organizers and volunteers, managing data and reporting requirements, and documenting program progress. The role also supports planning and execution of events, campaigns, training sessions, and Youth Champion Circle meetings, while contributing to administrative tasks and organization-wide initiatives.
 - **Educational Requirement:** Bachelor's or Master's Degree (Social Work/ Allied)
 - **Experience:** At least 2-5 years' work experience in similar capacity, implementing community projects
 - **Location:** Kandivali
 - **Reports to:** Program Coordinator
 - **Apply:** Applications are to be sent via email to belinda.menezes@snehamumbai.org with the Subject line: "Program Officer"
 - **Date of publishing:** 22nd Jan 2026

CORE RESPONSIBILITIES

1. Conduct and support the implementation of modular sessions in schools.
2. Conduct and support the implementation of modular sessions with community adolescents.
3. Establish rapport and build networks with various stakeholders for effective linkages and resource mobilization.
4. Be responsible for field-level monitoring and provide technical support to community organizers and volunteers involved in the project.
5. Prepare monthly progress reports and regularly update event photographs in designated Google folders.
6. Update PO forms, Comm Care entries, and complete monthly data entry requirements.
7. Actively plan and organize events and campaigns on various occasions, with support from community organizers, volunteers, and community stakeholders.
8. Organize training sessions for youth volunteers in coordination with other EHSAS staff.
9. Assist the Program Coordinator in conducting Youth Champion Circle meetings.
10. Document case studies and carry out administrative tasks as required. The role will also contribute to organization-level work and events.

BEHAVIOURAL COMPETENCIES

- Strong communication and facilitation skills
- Ability to build rapport with adolescents, communities, and stakeholders
- Team collaboration and coordination skills
- Field-oriented approach with adaptability and problem-solving ability
- Planning, organizing, and time-management skills
- Attention to detail in documentation, reporting, and data entry
- Initiative-driven with the ability to work independently
- Sensitivity to community, gender, and adolescent issues
- Accountability and reliability in meeting timelines
- Willingness to contribute to organization-level activities

CRITICAL TRAITS

- Empathetic and respectful
- Responsible and reliable
- Adaptable and open to learning
- Collaborative and people-oriented
- Organized and detail-conscious
- Ethical and value-driven

“Come and be a catalyst for innovation and positive change—apply today to shape the future with us!”