

ABOUT SNEHA

SNEHA (Society for Nutrition, Education and Health Action) is a Mumbai-based non-profit organization dedicated to improving the health, nutrition, and safety of women and children living in vulnerable urban informal settlements. Our mission is to empower urban women and children through integrated health and nutrition programs, education, and advocacy.

We work through a dual approach—engaging both care seekers and care providers. At the community level, we empower women and families to become agents of change, while simultaneously collaborating with public health and safety systems to drive sustainable improvements in urban health outcomes.

SNEHA's key programs include:

- Maternal and Child Health
- Empowerment, Health and Sexuality of Adolescent
- Prevention of Violence against Women and Children
- Public System Partnership
- SNEHA Shakti
- Palliative Care
- Livelihood Generation

Between 2016 and 2025, SNEHA directly reached over 620,555 women, children, and healthcare workers, and indirectly impacted a population of over 3.63 million across seven municipal corporations and three municipal councils in the Mumbai Metropolitan Region (MMR). Today, SNEHA is a 500+ member organization with deep grassroots presence and a strong track record of reducing maternal and neonatal mortality, child malnutrition, adolescent anaemia, and gender-based violence— key determinants of health equity for families and communities.

ABOUT THE PROGRAM

PREVENTION ON VIOLENCE AGAINST WOMEN AND CHILDREN SNEHA's Program on Prevention of Violence against Women and Children aims to develop high-impact strategies for primary prevention, ensure survivors' access to protection and justice, empower women to claim their rights, mobilise communities around 'non tolerance for violence', and respond to the needs and rights of excluded and neglected groups. The Program prioritises enhanced co-ordination of the state response to crimes against women through convergence approach that works with government and public systems to reinforce their role in assuring basic social, civil and economic security. Primary preventive interventions are carried out through community outreach programs and campaigns. Secondary interventions for survivors of violence are provided through a comprehensive service-oriented system

"WHAT'S IN IT FOR ME" (WIIFM) - AT SNEHA

At SNEHA, our fundamental belief is that prioritizing people is key, demonstrating our strong dedication to nurturing a supportive and growth-driven atmosphere. We uphold an open-door policy that champions transparency and open dialogue. We actively invite employees to voice their ideas, feedback, and concerns, fostering a culture where innovation and teamwork can flourish.

If you value excellence and are passionate about nurturing individuals, SNEHA is the perfect place for you!!

For detailed Information visit our website: www.snehamumbai.org and follow us on:

SNEHA - SOCIAL MEDIA HANDLES	
	@snehamumbai_official
	https://www.facebook.com/SnehaMumbai
	@SNEHAMumbai
	https://www.linkedin.com/company/544355/
	@snehamumbai

PROFILE SNAPSHOT

Designation: Program Officer-Counselling

- Role:** Responsible for community engagement, stakeholder coordination, and supporting GBV program implementation, including volunteer management, capacity building, case support, and documentation.
- Educational Requirement:** MSW, MA in SW; MA in Counselling
- Experience:** At least five years' work experience with NGO.
- Location:** Across Mumbai
- Reports to:** Program Coordinator-Counselling
- Apply:** Applications are to be sent via email to lakhvinder.kaur@snehamumbai.org with the Subject line: "Program Officer-Counselling"
- Date of publishing:** 26th March 2026

DUTIES & RESPONSIBILITIES

1. Engagement with volunteers & community groups

- Identification and profiling of volunteers
- Mobilizing and engaging volunteers in community-level events on health, nutrition, and GBV
- Encouraging volunteers to take ownership of community development initiatives
- Creating a pool of community volunteers to act as advocates and sustain community-level work
- Guiding volunteers to lead collective community actions
- Formation and sustainability of youth theatre groups through regular training, meetings, and follow-ups

2. Engagement with stakeholders

- Coordinating with Health Posts, ICDS, and Police for convergence during community meetings and events
- Networking and collaborating with local youth groups, CBOs, and NGOs for joint or independent activities
- Participating in team discussions and stakeholder meetings for program implementation

3. Program implementation & case work

- Ensuring services are provided to survivors of gender-based violence
- Supporting training of Sanginis in case management (practical and theoretical)
- Ensuring Sanginis deliver secondary interventions effectively
- Conducting monthly meetings and sessions with volunteers and involving them in case work
- Building capacity of Sanginis on GBV issues and barefoot counselling

4. Documentation & reporting

- Maintaining counselling data and updating records in CommCare
- Managing data in CommCare and physical registers/books (if required)
- Ensuring timely documentation of case work and updating modules as needed
- Preparing a monthly calendar of activities and events

5. Coordination & organizational responsibilities

- Coordinating with Sanginis for CommCare updates and conducting app training
- Contributing to SNEHA's organizational culture and overall work

PERSONAL ATTRIBUTES

- Strong commitment to gender equality and women's rights
- Ability to work without personal bias while supporting survivors
- Effective communication and interpersonal skills
- Adaptability to change and diversity
- Enthusiasm for community engagement and networking
- Empathy with strong negotiation and persuasion skills
- Strong values and professional work ethics
- Willingness to work flexible hours, including weekends/holidays if required

“Come and be a catalyst for innovation and positive change-apply today to shape the future with us!”