

## **ABOUT SNEHA**

SNEHA (Society for Nutrition, Education and Health Action) is a Mumbai-based non-profit organization dedicated to improving the health, nutrition, and safety of women and children living in vulnerable urban informal settlements. Our mission is to empower urban women and children through integrated health and nutrition programs, education, and advocacy.

We work through a dual approach—engaging both care seekers and care providers. At the community level, we empower women and families to become agents of change, while simultaneously collaborating with public health and safety systems to drive sustainable improvements in urban health outcomes.

### **SNEHA's key programs include:**

- Maternal and Child Health
- Public System Partnership
- Empowerment, Health and Sexuality of Adolescent
- Prevention of Violence against Women and Children
- Palliative Care

Between 2016 and 2025, SNEHA directly reached over 620,555 women, children, and healthcare workers, and indirectly impacted a population of over 3.63 million across seven municipal corporations and three municipal councils in the Mumbai Metropolitan Region (MMR).

Today, SNEHA is a 500+ member organization with deep grassroots presence and a strong track record of reducing maternal and neonatal mortality, child malnutrition, adolescent anemia, and violence prevention against women and children—key determinants of health equity for families and communities.

## **ABOUT THE DOMAIN:**

Monitoring, Evaluation and Research is a centralized domain of SNEHA with an independent framework of monitoring, assessment and reporting of program outcomes and impact. The role of the domain is to create evidence of models of urban health interventions that can be scaled and replicated through government and other NGOs, thus increasing the impact of the models. The domain closely works with SNEHA's programs on maternal and newborn health, child health and nutrition, adolescent health and wellbeing and prevention of violence against women and children.

## “WHAT’S IN IT FOR ME” (WIIFM) - AT SNEHA

At SNEHA, our fundamental belief is that prioritizing people is key, demonstrating our strong dedication to nurturing a supportive and growth-driven atmosphere. We uphold an open-door policy that champions transparency and open dialogue. We actively invite employees to voice their ideas, feedback, and concerns, fostering a culture where innovation and teamwork can flourish.








**If you value excellence and are passionate about nurturing individuals, SNEHA is the perfect place for you!!**

For detailed Information visit our website: [www.snehamumbai.org](http://www.snehamumbai.org) and follow us on:

SNEHA - SOCIAL MEDIA HANDLES	
	<a href="https://www.instagram.com/snehamumbai_official">@snehamumbai_official</a>
	<a href="https://www.facebook.com/SnehaMumbai">https://www.facebook.com/SnehaMumbai</a>
	<a href="https://twitter.com/SNEHAMumbai">@SNEHAMumbai</a>
	<a href="https://www.linkedin.com/company/544355/">https://www.linkedin.com/company/544355/</a>
	<a href="https://www.youtube.com/@snehamumbai">@snehamumbai</a>

### PROFILE SNAPSHOT

#### **Designation: Consultant Community Organizer-Investigation**

-  **Role:** The Investigator will be responsible for field-based data collection activities for research studies, including conducting protocol-mandated home visits.
-  **Educational Requirement:** HSC or equivalent
-  **Experience:** 3 or more years of work experience in field level data collection
-  **Location:** Chembur/Dharavi/Govandi/Wadala/Malvani/Kalwa
-  **Reports to:** Program Officer-Investigation
-  **Apply:** Applications are to be sent via email to [belinda.menezes@snehamumbai.org](mailto:belinda.menezes@snehamumbai.org) with the Subject line: “Consultant CO- Investigation”
-  **Date of publishing:** 15-June-2026

## **COMPREHENSIVE OVERVIEW OF THE POSITION**

### **CORE RESPONSIBILITIES**

- Field level data collection using Personalized Digital Appliances (PDAs) for surveys
- Conduct regular home visits with beneficiaries
- Timely and accurate data entry in Commcare with Personalized Digital Appliance (PDA) and submission
- Any other field level quantitative or qualitative data collection as required
- Referrals of appropriate cases
- Coordination with program teams during data collection with respective program
- Program wise reports to respective M & E Officers
- Monthly reporting to the M&E team
- Contribute to organizational level work and events.
- Ensure adherence to SNEHA values, policies and guidelines

### **CRITICAL TRAITS**

- Command over reading, writing and speaking Hindi and Marathi
- Exposure to working in vulnerable communities
- Experience of using TAB or smartphone for data entry
- Ability to meet deadlines and delivery of commitments

### **BEHAVIOURAL COMPETENCIES**

- Organizational skills, team working, adaptability and initiative taking
- Effective communication, personal and interpersonal skills and rapport building skills.
- Empathy, cultural sensitivity, and participant-centered approach

**“Come and be a catalyst for innovation and positive change—apply today to shape the future with us!”**