

ABOUT SNEHA

SNEHA (Society for Nutrition, Education and Health Action) is a Mumbai-based non-profit organization dedicated to improving the health, nutrition, and safety of women and children living in vulnerable urban informal settlements. Our mission is to empower urban women and children through integrated health and nutrition programs, education, and advocacy.

We work through a dual approach—engaging both care seekers and care providers. At the community level, we empower women and families to become agents of change, while simultaneously collaborating with public health and safety systems to drive sustainable improvements in urban health outcomes.

SNEHA's key programs include:

- Maternal and Child Health
- Empowerment, Health and Sexuality of Adolescent
- Prevention of Violence against Women and Children
- Public System Partnership
- Palliative Care

Between 2016 and 2025, SNEHA directly reached over 620,555 women, children, and healthcare workers, and indirectly impacted a population of over 3.63 million across seven municipal corporations and three municipal councils in the Mumbai Metropolitan Region (MMR). Today, SNEHA is a 500+ member organization with deep grassroots presence and a strong track record of reducing maternal and neonatal mortality, child malnutrition, adolescent anaemia, and gender-based violence— key determinants of health equity for families and communities.

ABOUT THE PROGRAM

Our vision of the EHSAS Program is to enable the health and wellbeing of adolescents and youth, and transform them into healthy, gender-sensitive and responsible citizens. The program's focus is on: 1. Health, 2. Gender equality, 3. Sexuality, 4. Prevention of violence against women and children, 5. Youth participation

An important learning from our intervention has been that the program requires a long-term plan with creative strategies to sustain the interest of adolescents, and this helps to reduce the rate of attrition in the program. The information provided through participatory group education sessions if coupled with interesting activities, wherein adolescents get an opportunity to explore precarious and unanswered questions, leads to self and peer learning. We also use information, communication and technology in our program.

SNEHA's EHSAS Program is getting ready to implement longitudinal cohort study (SABAK) in Kalwa and Dharavi with following objectives:

- Measure the impact of EHSAS on young people's knowledge, attitudes and behaviour related to key health and well-being thematic and compare the changes with non-participating young people; through the course of the program
- Explore the ways young people are negotiating, influencing and making choices in their education, career, romantic relationships, peers, home environment, and community; both in the short and the long term
- Explore the changes in perception and behaviour among parents of participating adolescents with regards to (i) health seeking, (ii) gendered parenting and (iii) parenting practices influencing choices of young

people

- Identify the contextual factors that contribute to enabling or limiting changes in outcomes of key health and well-being thematic of adolescents and their efforts to negotiate, make choices and influence change

“WHAT’S IN IT FOR ME” (WIIFM) - AT SNEHA

At SNEHA, our fundamental belief is that prioritizing people is key, demonstrating our strong dedication to nurturing a supportive and growth-driven atmosphere. We uphold an open-door policy that champions transparency and open dialogue. We actively invite employees to voice their ideas, feedback, and concerns, fostering a culture where innovation and teamwork can flourish.







If you value excellence and are passionate about nurturing individuals, SNEHA is the perfect place for you!!

For detailed Information visit our website: www.snehamumbai.org and follow us on:

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PROFILE SNAPSHOT

Designation: Program Officer

-  **Role:** The role involves implementing adolescent and community health activities through enrolment, community sessions, stakeholder coordination, field supervision, trainings, reporting and documentation, budgeting and supporting overall program implementation in coordination with the Program Coordinator.
-  **Educational Requirement:** Bachelor’s or Master’s Degree (Social Work/Allied)
-  **Experience:** At least 2-5 years’ work experience in similar capacity, implementing community projects
-  **Location:** Dharavi
-  **Reports to:** Program Coordinator
-  **Apply:** Applications are to be sent via email to belinda.menezes@snehamumbai.org with the Subject line: “Program Officer-Dharavi”
- Date of publishing: 03-Jun-26**

DUTIES & RESPONSIBILITIES

1. Ensure effective enrolment of adolescents in comparison and intervention area in SABAK
2. Conduct and support implementation of delivery of group education sessions in the community
3. Establish rapport and create network with various stake holders for linkages and resource mobilization.
4. S/He is responsible for field level monitoring and technical support to community organizers and volunteers involved in the project,
5. Co-ordinate with primary public health facilities for increasing adolescents' access to health services and assist in the process of initiating Adolescent Friendly Health Clinics
6. Preparing monthly progress reports
7. Actively arranging events like campaigns on different occasions with support from Community Organisers, volunteers and community stakeholders
8. Organising training sessions with Youth volunteers and cadre of Non Specialist workers (mental health) with the help of other EHSAS staff
9. Documenting case studies and is required to carry out administrative tasks as required. S/He will also be required to contribute to organizational level work and events. This position reports to the Program Coordinator
10. Assist Programme Coordinator in making gantt chart and execution of the activities as per the timeline
11. To make budgets and submit advances
12. Daily supervision with COs – Daily planning, field supervision and daily data entry
13. Contribute in preparing monthly, quarterly and annual reports
14. Contribute to the organizational culture and SNEHA's work

CRITICAL TRAITS:

- Leadership and team management ability
- Strong organizational and coordination skills
- Adaptability and problem-solving approach
- Documentation and reporting orientation

BEHAVIOURAL COMPETENCIES:

- Effective communication and interpersonal skills
- Stakeholder engagement and networking ability
- Empathy and community-oriented mindset
- Initiative and proactive approach
- Ability to multitask and manage multiple activities simultaneously
- Ability to work independently as well as within teams
- Commitment towards organizational values and culture

"Come and be a catalyst for innovation and positive change-apply today to shape the future with us!"