

ABOUT SNEHA

SNEHA (Society for Nutrition, Education and Health Action) is a Mumbai-based non-profit organization dedicated to improving the health, nutrition, and safety of women and children living in vulnerable urban informal settlements. Our mission is to empower urban women and children through integrated health and nutrition programs, education, and advocacy.

We work through a dual approach—engaging both care seekers and care providers. At the community level, we empower women and families to become agents of change, while simultaneously collaborating with public health and safety systems to drive sustainable improvements in urban health outcomes.

SNEHA's key programs include:

- Maternal and Child Health
- Empowerment, Health and Sexuality of Adolescent
- Prevention of Violence against Women and Children
- Public System Partnership
- Palliative Care

Between 2016 and 2025, SNEHA directly reached over 620,555 women, children, and healthcare workers, and indirectly impacted a population of over 3.63 million across seven municipal corporations and three municipal councils in the Mumbai Metropolitan Region (MMR). Today, SNEHA is a 500+ member organization with deep grassroots presence and a strong track record of reducing maternal and neonatal mortality, child malnutrition, adolescent anemia, and gender-based violence— key determinants of health equity for families and communities.

ABOUT THE PROGRAM

'Romila Palliative Care' - supports patients with life-limiting illnesses, primarily those with cancer.

'Romila' means 'heartfelt' and symbolizes the loving, compassionate and competent care that this project hopes to provide patients to enable them to live a life of dignity and hope through their illness. It will also support their family and care-givers to help them look after the patient better, with greater assurance and confidence. To make palliative care available and accessible to all people with life limiting illnesses and alleviate all their health related suffering

"WHAT'S IN IT FOR ME" (WIIFM) - AT SNEHA

At SNEHA, our fundamental belief is that prioritizing people is key, demonstrating our strong dedication to nurturing a supportive and growth-driven atmosphere. We uphold an open-door policy that champions transparency and open dialogue. We actively invite employees to voice their ideas, feedback, and concerns, fostering a culture where innovation and teamwork can flourish.

If you value excellence and are passionate about nurturing individuals, SNEHA is the perfect place for you!!

For detailed Information visit our website: www.snehamumbai.org and follow us on:

	<u>SNEHA - SOCIAL MEDIA HANDLES</u>
	@snehamumbai_official
	https://www.facebook.com/SnehaMumbai
	@SNEHAMumbai
	https://www.linkedin.com/company/544355/
	@snehamumbai

PROFILE SNAPSHOT

Designation: Consultant Community Organizer

-  **Role:** The Community Organizer will report to the Program Officer in a consistent manner by providing help in organizing meeting, events, training, and campaigns with the counsellor.
-  **Educational Requirement:** Minimum SSC
-  **Experience:** Minimum one year work experience or fresher with related social work experience in the same field who have worked as volunteers for a considerable period may also apply
-  **Location:** Cooper (Urban Health Training center)
-  **Reports to:** Program Officer
-  **Apply:** Applications are to be sent via email to recruitment@snehamumbai.org with the Subject line: "Consultant Community Organizer- Cooper UHTC"
-  **Date of publishing:** 15th Sept 2026

COMPREHENSIVE OVERVIEW OF THE POSITION

CORE RESPONSIBILITIES:

- Conduct regular visits in the community to identify patients in need of palliative care and refer them to the Palliative Care OPD. Identify vulnerable groups-- elderly alone, single caregivers, migrants etc. Assist patients & families in navigating registration & clinic FU.
- Create awareness about palliative care through various community meetings, group activities, events, and campaigns.
- Identify and engage volunteers, conduct meetings with them, and provide guidance on their roles in the program.
- Collaborate and coordinate with ICDS staff, ASHA workers, Health Post staff, and other community stakeholders to strengthen program outreach.
- Coordinate with the Home Care team to ensure continuity of care for identified patients. Help for social assessment & resource mapping
- Maintain and regularly update patient and program data in the system.
- Mobilize community members to participate in awareness meetings, training sessions, events, and campaigns.
- Engage with Community Health Volunteers (CHVs) and other local stakeholders to involve them in program activities and strengthen community support networks.
- Support the program in organizing special health camps or community events for palliative care outreach.
- Facilitate communication between patients, families, and the palliative care team for better service delivery.
- Prepare, maintain, and submit monthly reports, training documentation, and minutes of meetings.
- Consistently report to the Program Officer regarding ongoing activities, patient cases, and community engagement outcomes.
- Actively participate in monthly staff meetings, weekly program officer meetings, trainings, and other team activities. Resource linking & mobilization- disability cards & benefits, ration/ food schemes, various government schemes, etc
- Perform any other tasks assigned by the supervisor as required by the program.

BEHAVIOURAL COMPETENCIES

- **Empathy and Compassion:** Understands and shares client feelings with a non-judgmental attitude.
- **Active Listening:** Listens attentively, reflects accurately, and responds to emotional cues.
- **Effective Communication:** Communicates clearly and adapts to clients' emotional and cognitive needs.
- **Confidentiality and Integrity:** Upholds strict confidentiality and demonstrates ethical behavior.
- **Attention to Detail:** Accurately records case data, prepares documentation, and ensures thorough reporting.

CRITICAL TRAITS

- **Adaptability and Flexibility:** Adjusts to changing community dynamics, needs, and program requirements.
- **Initiative and Reactiveness:** Takes independent action to conduct visits, identify cases, and support survivors.

DESIRABLE

- Experience in palliative care/health care systems

“Come and be a catalyst for innovation and positive change—apply today to shape the future with us!”